



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>1</sup> (email, phone)	Website (eg. of the course catalogue)
Aarhus University School of Business and Social Sciences Department of Psychology	DK ARHUS01	Jette Raalskov Aarhus University Tåsingegade 3 8000 Aarhus C, Denmark <a href="mailto:jetter@psy.au.dk">jetter@psy.au.dk</a> +45 8715 2396	<a href="http://bss.au.dk/education/international-students/">http://bss.au.dk/education/international-students/</a>
Universita degli studi di Firenze	I FIRENZE01	e-mail: <a href="mailto:erasmusplus@adm.unifi.it">erasmusplus@adm.unifi.it</a> t.it Tel.: +39 055 2757682-7690	<a href="http://www.unifi.it">http://www.unifi.it</a>

<sup>1</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

**B. Mobility numbers<sup>2</sup> per academic year**

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods  Student Mobility for Studies
DK ARHUS01	I FIRENZE01	311	Psychology	1 <sup>st</sup> , 2 <sup>nd</sup>	2 students (2 x 10 months)
		Total			
I FIRENZE01	DK ARHUS01	311	Psychology	1 <sup>st</sup> , 2 <sup>nd</sup>	2 students (2 x 10 months)
		Total			

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
DK ARHUS01	I FIRENZE01	See above	See above	1 person (min. 5 hours)	n/a
I FIRENZE01	DK ARHUS01	See above	See above	1 person (min. 5 hours)	n/a

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>3</sup>	
			Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
DK ARHUS01	English	n/a	CEFR B1 TOEFL IBT 83 IELTS 6.5	CEFR B1 TOEFL IBT 83 IELTS 6.5
I FIRENZE01	Italian	n/a	B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements

Università degli Studi di Firenze:

- a- Application forms for incoming students are available in the official website: [www.unifi.it](http://www.unifi.it) –under Section: Students from Abroad/ Incoming Erasmus students
- b- There is no official application deadline in UNIFI, but some Schools may ask for it due to organizational reasons, so please address the Erasmus coordinator of the hosting School

when nominating your outgoing students (contact list available at: <http://www.unifi.it/cmpro-v-p-743.html>).

c- Incoming Erasmus students can attend one Italian Language course without paying any fees, but courses are offered starting from A2 level, considering the basic A1 level as acquired. To register to this course students should fill an on-line application available at: <http://www.unifi.it/itacla/>

d A knowledge of the Italian language corresponding to B1 level is strongly recommended to attend courses in Italian. Officially no certification is required, but some Schools may ask for it, so please address the Erasmus coordinator of the hosting School (<http://www.unifi.it/cmpro-v-p-743.html>) for further information on language certification requirements when nominating your outgoing students.

e Student mobility for placement purposes (SMP) is possible only upon specific or individual agreement (Letter of Intent) between the sending and the hosting School/Department.

f For the implementation of staff training mobility (STT) a letter of invitation, issued by a contact person in UNIFI, is required.

g Students and staff with disabilities may ask in advance information on available supports at: [cespd@unifi.it](mailto:cespd@unifi.it) ([www.cedis.unifi.it](http://www.cedis.unifi.it))

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
DK ARHUS01	April 15 (Application deadline May 1)	October 15 (Application deadline November 1)
I FIRENZE01	There is no official deadline but please address the Erasmus Coordinator ( <a href="http://www.unifi.it/cmpro-v-p-743.html">http://www.unifi.it/cmpro-v-p-743.html</a> ) of the hosting School when nominating your students to UNIFI, because terms may be set for organizational reasons.	

2. The receiving institution will send its decision regarding admission within **2** weeks.

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement:

A notice of at least one academic year is given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

DK-ARHUS01: <http://eng.uvm.dk/Education/General/7-point-grading-scale>

**I FIRENZE01:** UNIFI adopts a system compatible with ECTS. The grading system ranges from 0 to 30, with 18 as passing grade. A “cum laude” may be added to the highest grade (30) as a mention of special distinction. Under this frame work each School adopts its own conversion tables. UNIFI is currently working on the introduction of the ECTS system.

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
DK ARHUS 01	AU International Centre <a href="mailto:ic@au.dk">ic@au.dk</a> +45 8715 0220	<a href="http://www.au.dk/en/exchange/living-in-denmark/visaresidencedocuments/">http://www.au.dk/en/exchange/living-in-denmark/visaresidencedocuments/</a>
I FIRENZE01		<a href="http://www.unifi.it/vp-729-incoming-erasmus-students.html">http://www.unifi.it/vp-729-incoming-erasmus-students.html</a> - Handbook - Useful Information

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
DK ARHUS 01	AU International Centre: <a href="mailto:ic@au.dk">ic@au.dk</a> +45 8715 0220	<a href="http://www.au.dk/en/exchange/living-in-denmark/healthinsurances/">http://www.au.dk/en/exchange/living-in-denmark/healthinsurances/</a>
I FIRENZE01		<a href="http://www.unifi.it/vp-729-incoming-erasmus-students.html">http://www.unifi.it/vp-729-incoming-erasmus-students.html</a> - Handbook - Useful Information

## **4. Housing**


The receiving institution will guide incoming mobile participants in finding accommodation,

according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
DK ARHUS 01	AU International Centre <a href="mailto:housing@adm.au.dk">housing@adm.au.dk</a> +45 8715 0220	<a href="http://www.au.dk/en/internationalcentre/international-housing-office/exchange/aarhus/housing-for-exchange-and-mundus-students/">http://www.au.dk/en/internationalcentre/international-housing-office/exchange/aarhus/housing-for-exchange-and-mundus-students/</a>
I FIRENZE01		<a href="http://www.unifi.it/vp-729-incoming-erasmus-students.html">http://www.unifi.it/vp-729-incoming-erasmus-students.html</a> - Handbook - Useful Information

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
DK ARHUS 01	Peder Østergaard, Vice Dean of Education	10-4-2014	AARHUS UNIVERSITY BUSINESS AND SOCIAL SCIENCES AU Research and Talent Tåsingsgade 3 DK-8000 Aarhus C 
I FIRENZE01	Prof. Anna Nozzoli Vice-Rector	07/04/2014	