

Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction		Recommended language of instruction level(s)	
		Language of instruction 1	Language of instruction 2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I FIRENZE01 F PARIS007/Psicologia	See mobility section B	See mobility section B	See mobility section B	See mobility section B	Address School Erasmus coordinators at: http://www.unifi.it/cmpro-v-p-743.html

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

Università degli Studi di Firenze:

- a- Application forms for incoming students are available in the official website: www.unifi.it –under Section: Students from Abroad/ Incoming Erasmus students
- b- There is no official application deadline in UNIFI, but some Schools may ask for it due to organizational reasons, so please address the Erasmus coordinator of the hosting School when nominating your outgoing students (contact list available at: <http://www.unifi.it/cmpro-v-p-743.html>).
- c- Incoming Erasmus students can attend one Italian Language course without paying any fees, but courses are offered starting from A2 level, considering the basic A1 level as acquired. To register to this course students should fill an on-line application available at: <http://www.unifi.it/itacla/>
- d A knowledge of the Italian language corresponding to B1 level is strongly recommended to attend courses in Italian. Officially no certification is required, but some Schools may ask for it, so please address the Erasmus coordinator of the hosting School (<http://www.unifi.it/cmpro-v-p-743.html>) for further information on language certification requirements when nominating your outgoing students.
- e Student mobility for placement purposes (SMP) is possible only upon specific or individual agreement (Letter of Intent) between the sending and the hosting School/Department.
- f For the implementation of staff training mobility (STT) a letter of invitation, issued by a contact person in UNIFI, is required.
- g Students and staff with disabilities may ask in advance information on available supports at: cespd@unifi.it (www.cedis.unifi.it)

DES-UNI:

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
I FIRENZE01	There is no official deadline but please address the Erasmus Coordinator (http://www.unifi.it/cmpro-v-p-743.html) of the hosting School when nominating your students to UNIFI, because terms may be set for organizational reasons.	
F PARIS007/PSICOLOGIA		

2. The receiving institution will send its decision within 4 weeks after the application term set by the School.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Modification and/or Termination of the agreement

In the event of amendments or unilateral termination of existing inter-institutional agreements a notice of at least one academic year should be given. This means that also a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1.

In case of any change of section B (mobility numbers) the signature of a new Inter-institutional Agreement is required.

The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

F. Information

	I FIRENZE01	Erasmus code
WWW for Incoming Students	http://www.unifi.it/vp-729-incoming-erasmus-students.html	F PARIS007/PSICOLOGIA
WWW Course Catalogue	http://www.unifi.it/cmpro-v-p-9488.html	
Housing⁷	http://www.unifi.it/vp-729-incoming-erasmus-students.html - Handbook - Useful Information	
WWW Visa Information⁸	http://www.unifi.it/vp-729-incoming-erasmus-students.html - Handbook - Useful Information	
WWW Insurance Information⁹	http://www.unifi.it/vp-729-incoming-erasmus-students.html - Handbook - Useful Information	
Grading System¹⁰	UNIFI adopts a system compatible with ECTS. The grading system ranges from 0 to 30, with 18 as passing grade. A "cum laude" may be added to the highest grade (30) as a mention of special distinction. Under this frame work each School adopts its own conversion tables. UNIFI is currently working on the introduction of the ECTS system.	
Contact details	http://www.unifi.it/cmpro-v-p-743.html	
WWW Students and Staff with Disabilities	www.cedis.unifi.it , (Centro Studi e Ricerche per le Problematiche della Disabilità), cespd@unifi.it	



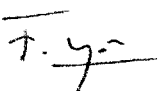

⁷ The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the ECHE.

⁸ The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the ECHE.

⁹ The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the ECHE. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

¹⁰ Receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ¹¹
I FIRENZE01	Prof. Anna Nozzoli Vice-Rector		 
F PARIS007	Prof. Frédéric OGEE Vice-Président Relations Internationales	24/01/2014	 

¹¹ Scanned signatures are accepted

Annex to Erasmus+ Inter-Institutional Agreement Institutional Factsheet



1. Institutional Information

1.1. Institutional details

Name of the institution	Université Paris Diderot – Paris 7
Erasmus Code	F PARIS007
EUC	Nr. 28258
Institution website	http://www.univ-paris-diderot.fr
Online course catalogue	/

1.2. Main contacts

Contact person	Jan DOUAT*
Responsibility	Central management of the Erasmus+ program Contact person for Erasmus+ partners
Contact details	Phone: +33 1 57 27 59 53 - Fax: +33 1 57 27 55 07 Email: erasmusadministration@univ-paris-diderot.fr

Contact person	Floriane THOREZ*
Responsibility	Contact person for incoming students / Internships
Contact details	Phone: +33 1 57 27 55 05 - Fax: +33 1 57 27 55 07 - Email: accueilentrants@univ-paris-diderot.fr

Contact person	Valérie BEAUDOIN*
Responsibility	Contact person for outgoing students
Contact details	Phone: +33 1 57 27 55 34 - Fax: +33 1 57 27 55 07 - Email: accueilsortants@univ-paris-diderot.fr

The email address will remain identical even in the case of a turnover

2. Detailed requirements and additional information

2.1. Recommended language skills

Following agreement with our institution, the sending institution is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

COURSES ARE TAUGHT IN FRENCH

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	French	Level B1 required**
Student Mobility for Internships		English	Level B1 recommended
Staff Mobility for Teaching	Any	French	Level B2 recommended
Student Mobility for Joint degrees		English	Level B1 recommended
Student Mobility in Medicine (internship or studies)		French	Level B2 required**

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

**A certificate of French language's level B1 (European Language Level) is required to attend courses at the University Paris Diderot (DEL F B1 or B2 / DAL F C1 or C2, or a certificate provided by a French teacher)

In order to improve (not to learn but improve) their level of French language student can enroll intensive French courses or semestrial courses.

<http://www.univ-paris-diderot.fr/sc/site.php?bc=international&np=Apprendrelefran%E7ais&g=sm>

2.2. Additional requirements

Please remind that students have to respect the field of study and the faculty (UFR) indicated on the signed agreement.

2.3. Calendar

2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

SMS	Official nomination by partners	Online application by students
Autumn term (from September to January or whole academic year)	15 April (15 th May for medicine students)	30 April (30 th May for medicine students)
Spring term (from January to June)	15 October (15 th November for medicine students)	30 October (30 th November for medicine students)

SMP	Official nomination by partners	Online application by students
Autumn term (from September to January or whole academic year)	15 th May	30 th May
Spring term (from January to June)	15 th November	30 th November

Placement

SMP	Official nomination by partners	Online application by students
Autumn term (from September to January or whole academic year)	15 th May	30 th May
Spring term (from January to June)	15 th November	30 th November

Once we received the student's contact details, field of studies and period of mobility a message about the online application procedure will be send to the nominated students.

Students have to register online and send their application (included the learning agreement) to the International Office of the University of Paris Diderot.

2.3.2. Decision Response

We will send our decision within 6 weeks (Mid-June for autumn term and mid-November for spring term).

2.3.3. Transcripts of Records

After the assessment period is done, a transcript of Records will be issued no later than the end of March for the 1st semester students, and no later than the end July for the 2nd semester or full year students.

2.3.4. Termination of Agreement

It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by September 1st, 20XX will only take effect on September 1st, 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

3. Additional information

3.1. Grading system

The French grading scale ranges from 0 to 20: 0 is the lowest and 20 is the highest; 10 is the passing grade.

Awards are as follows: 18-20 excellent, 16-18 very good, 14-16 good, 12-14 satisfactory, 10-12 sufficient.

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Contact person	Floriane THOREZ*
Responsibility	Contact person for incoming students / Internships
Contact details	Phone: +33 1 57 27 55 05 - Fax: +33 1 57 27 55 07 - Email: accueilentrants@univ-paris-diderot.fr
Website	

The email address will remain identical even in the case of a turnover

3.3. Insurance

A European Health Insurance Card is required with the student application form. A valid EHIC is also required at the beginning of the academic year and must last this entire year.

We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	Floriane THOREZ*
Responsibility	Contact person for incoming students / Internships
Contact details	Phone: +33 1 57 27 55 05 - Fax: +33 1 57 27 55 07 - Email: accueilentrants@univ-paris-diderot.fr
Website	

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3.4. Housing

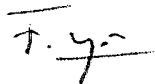
Please, inform your selected students that finding an apartment in Paris is very difficult. We only offer 60 rooms for more than 450 incoming students:

An 25 square meters' apartment in Paris costs around € 850 per month in 2013

Contact person	Floriane THOREZ*
Responsibility	Contact person for incoming students / Internships
Contact details	Phone: +33 1 57 27 55 05 - Fax: +33 1 57 27 55 07 - Email: accueilentrants@univ-paris-diderot.fr
Website	http://www.univ-paris-diderot.fr/sc/site.php?bc=international&np=LogementsEtudiants&g=sm

The email address will remain identical even in the case of a turnover

Université Paris Diderot - Paris 7
Name and position of the official representative:
Prof. Frédéric OGEE
Vice-Président Relations Internationales
Date:
Signature and stamp:



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PARIS
DIDEROT