

Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language		Recommended language of instruction levels	
		of instruction 1	of instruction 2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
I FIRENZE01	See mobility section B	See mobility section B	See mobility section B	See mobility section B	Address School Erasmus coordinators at: http://www.unifi.it/cmpro-v-p-743.html
D BREMEN01					

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

D. Additional requirements

Università degli Studi di Firenze:

- a- Application forms for incoming students are available in the official website: www.unifi.it – under Section: Students from Abroad/ Incoming Erasmus students
- b- There is no official application deadline in UNIFI, but some Schools may ask for it due to organizational reasons, so please address the Erasmus coordinator of the hosting School when nominating your outgoing students (contact list available at: <http://www.unifi.it/cmpro-v-p-743.html>).
- c- Incoming Erasmus students can attend one Italian Language course without paying any fees, but courses are offered starting from A2 level, considering the basic A1 level as acquired. To register to this course students should fill an on-line application available at: <http://www.unifi.it/italia/>

d A knowledge of the Italian language corresponding to B1 level is strongly recommended to attend courses in Italian. Officially no certification is required, but some Schools may ask for it, so please address the Erasmus coordinator of the hosting School (<http://www.unifi.it/cmpro-v-p-743.html>) for further information on language certification requirements when nominating your outgoing students.

e Student mobility for placement purposes (SMP) is possible only upon specific or individual agreement (Letter of Intent) between the sending and the hosting School/Department.

f For the implementation of staff training mobility (STT) a letter of invitation, issued by a contact person in UNIFI, is required.

g Students and staff with disabilities may ask in advance information on available supports at: cesppd@unifi.it (www.cedis.unifi.it)

DES-UNI:

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:



Receiving institution	Autumn term	Spring term
I FIRENZE01	[month]	[month]
D BREMEN01		

There is no official deadline but please address the Erasmus Coordinator (<http://www.unifi.it/cmpro-v-p-743.html>) of the hosting School when nominating your students to UNIFI, because terms may be set for organizational reasons.

2. The receiving institution will send its decision within 4 weeks after the application term set by the School.

The University of Bremen has included further requirements and information regarding points C, to F, of this Inter-Institutional-Agreement in the Annexes:
 - Annex to Inter-Institutional Agreement, D BREMEN01, Psychology
 - Annex to Inter-Institutional Agreement, D BREMEN01, Sociology
 - Annex to Inter-Institutional Agreement, D BREMEN01, Political Science
 These Annexes are an integral part of this agreement

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	[Erasmus code]	Name, function	Date	Signature
U BREMEN01		Prof. Anna Nozoh Vice-Rector		
D BREMEN01		Barbara Hasenmüller Institutional Erasmus Coordinator	28.01.2014	



Annex to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet Bsc Psychology

1. Institutional Information

1.1 Institutional details

Name of the institution	UNIVERSITÄT BREMEN
Erasmus Code	D BREMEN01
Institution website	http://uni-bremen.de

1.2 Main contacts at International Office

Contact person	Barbara Hasenmüller
Responsibility	Institutional Erasmus Coordinator Contact person for outgoing students/staff
Contact details	Bibliothekstr. 1, D-28359 Bremen, GERMANY Phone: +49 421 218-60362 - Fax: +49 421 218 60370 Email: euprog@uni-bremen.de

Contact person	Cornelia Krain
Responsibility	Contact person for incoming students
Contact details	Phone: +49 421 218 60375 - Fax: +49 421 218 60370 Email: incoming@uni-bremen.de Website : http://www.uni-bremen.de/internationalways-to-the-university-of-bremen/visiting-students-exchange.html

1.3 Departmental Erasmus Coordinator:

Department	Psychology
Contact person	Dr. Birgit Mathes
Responsibility	Departmental Erasmus Coordinator
Contact details	Institute of Psychology and Cognition Research, University of Bremen P.O. Box 330440, D-28334 Bremen, Germany Phone:++ 49 421 218 68707, Fax: ++ 49 421 218 68719 e-mail: erasmus.bsc.psychology@uni-bremen.de

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	Any	German, English	Minimum requirement: B2
Staff Mobility for Teaching	Any	German, English	Minimum requirement: B2

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction, please refer to our course catalogue. <http://www.uni-bremen.de/en/studies/lecture-courses/courses.html>

2.2. Additional requirements

None.

The University of Bremen welcomes students and staff with disabilities. Please contact the Departmental Erasmus Coordinator or International Office (incoming@uni-bremen.de).

2.3. Calendar

2.3.1 Nomination Deadlines:

Winter term	Summer term
May 31 st	November 30 th

Students will have to apply online in our databank of Mobility Online until latest **July 15th** (winter term) or **January 15th** (summer term). The link to the databank will be sent to the nominees by email after receipt of the nomination by the home institution.

2.3.2. Decision Response

We will send our decision by email normally not later than three weeks after we have received the complete and signed print of the application form generated out of the online application databank.

2.3.3. Transcripts of Records

A Transcript of Records will be issued normally 5 weeks after the student has handed in his/her last exam/paper.

2.3.4. Termination of Agreement

In the event of unilateral termination of this agreement, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

3. Additional information

3.1. Grading system

Mark	German	English translation
1; 1,3	Sehr Gut	Very good
1,7; 2; 2,3	Gut	Good
2,7; 3; 3,3	Befriedigend	Satisfactory
3,7; 4	Ausreichend	Sufficient
5	Nicht ausreichend	Not sufficient

An ECTS grading scale is not available.

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Visa invitations will be automatically issued for those persons who need an entry visa for study purposes together with the acceptance letter.

Information and assistance can be provided by the following contact points and information sources:
incoming@uni-bremen.de

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Incoming students need proof of a valid health insurance equivalent to the German statutory health insurance (EHIC Card). Travel insurances and private health insurances are usually not sufficient. More information can be obtained in the newcomer portal.

Contact: incoming@uni-bremen.de.

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Students have to notify our accommodation team if they wish to get assistance in finding accommodation by ticking the appropriate box in the online application form. Detailed information is also provided through the newcomer portal to which they get access after the end of the online application process.

Contact: incoming@uni-bremen.de

Website: <http://www.uni-bremen.de/en/international/your-stay-in-bremen/housing.html>

Any changes to this Annex will be published on our website:

<http://www.uni-bremen.de/en/international-cooperation/erasmus-partner.html>



Annex to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet Sociology

1. Institutional Information

1.1 Institutional details

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Erasmus Code	D BREMEN01
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1.2 Main contacts at International Office

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1.3 Faculty/Departmental Erasmus Coordinators:

Faculty	Faculty 8 (Social Sciences), Fachbereich 8 - Sozialwissenschaften
Contact person	Michael Thiele
Responsibility	Outbound nominations, contact person for staff / Social Sciences
Contact details	Bibliothekstr., D-28359 Bremen, GERMANY Phone: +49-421218-67001, Fax: +49 421 218 3625 Email: fb8int@uni-bremen.de www.fb8.uni-bremen.de/international
Department	Sociology / Fachbereich 8, Institut für Soziologie
Contact person	Dr. Sabine Ritter
Responsibility	Contact person for students and staff / Sociology
Contact details	Bibliothekstr., D-28359 Bremen, GERMANY Phone: +49-421218-67308 Email: sritter@uni-bremen.de

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For more details on the language of instruction, please refer to our course catalogue. <http://www.uni-bremen.de/en/studies/lecture-courses/courses.html>

2.2. Additional requirements

none

The Faculty of Social Sciences of the University of Bremen organizes an international module each summer semester (2nd semester). Incoming teaching staff is welcome to participate. Please contact the Faculty Coordinator if you are interested in this opportunity for Teaching Staff Mobility. It is also always possible to arrange individual teaching visits with the departmental coordinator and other colleagues.

The University of Bremen welcomes students and staff with disabilities. Please contact the Departmental Erasmus Coordinator or International Office (incoming@uni-bremen.de).

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